



**MINUTES OF THE REGULAR BOARD OF ALDERMEN MEETING  
OF MONDAY, MARCH 15, 2021  
BY VIDEO CONFERENCING ON ZOOM  
AT 200 HIGHLANDS BOULEVARD DRIVE**

1. CALL TO ORDER

Mayor Mike Clement called the Regular Board of Aldermen meeting to order at 7:00 p.m.

2. ROLL CALL AND STATEMENT OF QUORUM

Roll call showed those present were Alderman Huether, Alderman Nolte, Alderman Ottenad, Alderman Baumann, Alderman Toben, and Mayor Clement. A quorum was present. Alderman Hamill was absent.

3. APPROVAL OF THE MINUTES

a. Minutes of the Monday, March 1, 2021 Regular Board of Aldermen Meeting

Alderman Ottenad made the motion to approve the minutes of the Monday, March 1, 2021 Regular Board of Aldermen Meeting. The motion was seconded by Alderman Huether and carried unanimously, with no objections from any members of the Board of Aldermen.

b. Minutes of the Wednesday, March 10, 2021 Board of Aldermen Work Session

Alderman Ottenad made the motion to approve the minutes of the Wednesday, March 10, 2021 Board of Aldermen Work Session. The motion was seconded by Alderman Nolte and carried unanimously, with no objections from any members of the Board of Aldermen.

4. ESTABLISHMENT OF ORDER OF ITEMS ON THE AGENDA

Mayor Clement stated that Resolution 21-0800 is going to have a minor amendment.

Mayor Clement stated that Resolution 21-0801 will be deleted due to realizing there was something missed.

Alderman Ottenad made the motion to approve the Order of Items on the Agenda, as amended. The motion was seconded by Alderman Baumann and carried unanimously, with no objections from any members of the Board of Aldermen.

5. CONSIDERATION OF PETITIONS AND COMMENTS FROM THE PUBLIC

a. New Liquor License Consideration

Alderman Baumann made the motion to approve the new liquor license for Manchester BP, LLC dba Sunup Express at 14401 Manchester Road. The motion was seconded by Alderman Huether and carried unanimously, with no objections from any members of the Board of Aldermen.

b. Comments from the Public

Ms. Bonnie Krueger, 715 Carman Woods Drive, wanted to officially announce that it is her last Board meeting for the City of Manchester. She has been reassigned to Ellisville. She said she is a resident, and she is not going anywhere. It has been a great 7 years.

6. REPORTS FROM THE MAYOR

a. Mayoral Proclamation – Lafayette Industries

Mayor Clement presented a proclamation to Lafayette Industries.

b. Manchester Veterans Commission Nominations

Mayor Clement wanted to nominate Ms. Ruth Baker, Mr. William “Bill” Pinkston and Ms. Kay Bell to the Manchester Veterans Commission Board.

Alderman Huether made the motion that Ruth Baker, Bill Pinkston and Kay Bell be nominated to the Manchester Veterans Commission Board. The motion was seconded by Alderman Ottenad and carried unanimously, with no objections from any members of the Board of Aldermen.

c. GFOA Certificate of Achievement for Excellence in Financial Reporting

Mayor Clement wanted to recognize the really good work of the finance department. Don and Shawn do nice quality of work.

d. Mayoral Report

Mayor Clement wanted to remind everyone that there is an electronic recycling event on Saturday, March 20 at Paul Schroeder Park from 8 a.m. to 11 a.m. He believes that St. Louis County will be out and filming because they like the way Manchester holds these events.

Mayor Clement wanted to also remind everyone that the next Chat with the Chief is Thursday, April 1 at 9:00 a.m. via zoom.

Mayor Clement wanted to acknowledge that Director of Planning, Zoning, and Economic Development Melanie Rippetoe is at home and recovering after her shoulder surgery. She will be out for about 4 to 6 weeks. He wanted to acknowledge City Administrator Perney diving in on such short notice.

Mayor Clement wanted to acknowledge Bonnie Krueger. She has been a real asset to Manchester and this community.

## 7. REPORTS FROM THE CITY ADMINISTRATOR

### a. Manchester Police Department Year 2021 Goals and Changes – Chief Will

Chief of Police Scott Will wanted to introduce our newest Police Officer Jacob “Jake” Humphries. He recently graduated from the Missouri Eastern Police Academy and has been with the City of Overland for the past two years.

Chief Will wanted to let everyone know what is on the drawing board for 2021 in the Police Department. He said they have just completed their interviews for the new CREW unit. He said the first two officers were selected and will be under Lieutenant Brian Yount.

Chief Will stated that the body cameras are fast approaching implementation. It did take a little longer than they had hoped. He said last year they had some training but this year the state has upped the amount of training an officer has to have for implicit and race related issues.

Chief Will stated that the school resource officers already get a lot of training but will be getting even more training through Parkway so all resource officers will be on the same page.

Chief Will stated they had to cut the Citizens Police Academy short last year due to Covid but they plan to reinstitute this year. They will also offer some classes that are like the police academy, but you will not have to take the whole academy if you don't want to. They plan to get guest speakers.

Chief Will stated they plan to have an open house at the Police Station along with a kid I.D. fair. They hope to host another Community Safety Event.

Chief Will stated that they had to cut back on police presence in the neighborhoods via bicycle and Segway's. He said they will start seeing that again especially with the hiring of the new officers. They plan to profile an officer once a month on Facebook so the residents will be familiar with our officers.

Chief Will stated they plan to do a police department survey. They would like to get a feel of what the residents think about their police department and what they are doing right and what they could be doing better.

### b. List of Paid Bills (Warrant dates of 03-01-2021 to 03-14-2021)

There were no questions.

8. REPORTS FROM COMMITTEES

a. Planning and Zoning Commission

Mayor Clement stated that Planning and Zoning did meet, and they had two site plan approvals that were approved.

b. Veterans Commission

Alderman Huether stated the Veterans Commission plans to meet this Thursday, March 18.

Alderman Huether wanted to ask everyone to get the word out on our Hometown Heroes Banner Program.

Mayor Clement stated they are getting a Manchester Team together for the Flags of Valor. He said that work will begin in June. He said that we will need quite a few volunteers.

c. Homecoming Committee

Alderman Ottenad stated the Homecoming Committee did meet on Tuesday, March 9. She said there was not much firm yet besides the theme is "Under the Sea". She said the next meeting is April 14 at 6:30 at the Parks Building.

d. Audit and Finance Committee

Alderman Baumann stated they did not meet but will be meeting April 19.

9. ACTION ON OLD BILLS

a. None

10. ACTION ON NEW LEGISLATION

a. BILL NO 21-2429 – AMENDMENT TO FY 2021 BUDGET

Alderman Baumann introduced Bill NO 21-2429, entitled: "AN ORDINANCE AMENDING ORDINANCE NO. 20-2306 THAT ADOPTED AND APPROVED THE BUDGET FOR THE CITY OF MANCHESTER FOR THE YEAR JANUARY 1, 2021 THROUGH DECEMBER 31, 2021", by title only.

City Administrator Perney explained the financing for the new City Hall and how we had to do this with the budget.

No further action at this time.

b. RESOLUTION NO 21-0794 – GILMORE & BELL, P.C. AS SPECIAL TAX COUNSEL ENGAGEMENT LETTER AUTHORIZATION

Alderman Nolte introduced Resolution #21-0794, entitled: “A RESOLUTION ENGAGING GILMORE & BELL, P.C., AS SPECIAL TAX COUNSEL IN CONNECTION WITH THE DELIVERY OF A LEASE PURCHASE AGREEMENT BETWEEN THE CITY AND COMMERCE BANK OR AN AFFILIATE THEREOF”, by title only.

Alderman Ottenad stated she is confused why we are calling it a lease because she thought we were purchasing it.

City Administrator Perney stated that a lease purchase is a way that the financing is but at the end Manchester will own the building after the last payment. He said that Manchester is purchasing the building.

Alderman Nolte made the motion for approval of Resolution #21-0794. The motion was seconded by Alderman Ottenad and carried 6 – 0, with no objections from the Board.

c. RESOLUTION NO 21-0795 – DIXIE CHOPPER 3572KW EAGLE ZERO TURN MOWER PURCHASE AUTHORIZATION

Alderman Toben introduced Resolution #21-0795, entitled: “A RESOLUTION ACCEPTING THE BID OF CROWN INDUSTRIES CORP. DOING BUSINESS AS HEAVY DUTY EQUIPMENT CO. IN THE AMOUNT OF ELEVEN THOUSAND ONE HUNDRED EIGHTY-THREE DOLLARS AND TWENTY-TWO CENTS (\$11,183.22) FOR THE PURCHASE OF ONE (1) DIXIE CHOPPER 3572KW EAGLE ZERO TURN MOWER AND AUTHORIZING THE CITY ADMINISTRATOR OF THE CITY OF MANCHESTER TO ISSUE A PURCHASE ORDER THEREFOR”, by title only.

Alderman Toben made the motion for approval of Resolution #21-0795. The motion was seconded by Alderman Huether and carried 6 – 0, with no objections from the Board.

d. RESOLUTION NO 21-0796 EXMARK ZS4630 STAND ON SPREADER PURCHASE AUTHORIZATION

Alderman Ottenad introduced Resolution #21-0796, entitled: “A RESOLUTION ACCEPTING THE BID OF CROWN INDUSTRIES CORP. DOING BUSINESS AS HEAVY DUTY EQUIPMENT CO. IN THE AMOUNT OF ELEVEN THOUSAND TWO HUNDRED AND TWO DOLLARS AND TWENTY-ONE CENTS (\$11,202.21) FOR THE PURCHASE OF ONE (1) EXMARK ZS4630 STAND ON SPREADER AND AUTHORIZING THE CITY ADMINISTRATOR OF THE CITY OF MANCHESTER TO ISSUE A PURCHASE ORDER THEREFOR”, by title only.

Alderman Ottenad made the motion for approval of Resolution #21-0796. The motion was seconded by Alderman Huether and carried 6 – 0, with no objections from the Board.

e. RESOLUTION NO 21-0797 – KUBOTA RTV-X1100C UTILITY VEHICLE PURCHASE AUTHORIZATION

Alderman Huether introduced Resolution #21-0797, entitled: “A RESOLUTION ACCEPTING THE BID OF CROWN INDUSTRIES CORP. DOING BUSINESS AS HEAVY DUTY EQUIPMENT CO. IN THE AMOUNT OF SEVENTEEN THOUSAND SIX HUNDRED TWELVE DOLLARS AND TWENTY-FIVE CENTS (\$17,612.25) FOR THE PURCHASE OF ONE (1) KUBOTA RTV-X1100C UTILITY VEHICLE AND AUTHORIZING THE CITY ADMINISTRATOR OF THE CITY OF MANCHESTER TO ISSUE A PURCHASE ORDER THEREFOR”, by title only.

Alderman Huether made the motion for approval of Resolution #21-0797. The motion was seconded by Alderman Ottenad and carried 6 – 0, with no objections from the Board.

f. RESOLUTION NO 21-0798 – BUCKET TRUCK PURCHASE AUTHORIZATION

Alderman Nolte introduced Resolution #21-0798, entitled: “A RESOLUTION ACCEPTING THE BID OF ALTEC INDUSTRIES, INC. IN THE AMOUNT OF ONE HUNDRED FIFTEEN THOUSAND EIGHT HUNDRED EIGHTY-NINE DOLLARS (\$115,889.00) FOR THE PURCHASE OF ONE (1) 2021 OR NEWER BUCKET TRUCK AND ASSOCIATED ACCESSORIES AND AUTHORIZING THE CITY ADMINISTRATOR OF THE CITY OF MANCHESTER TO ISSUE A PURCHASE ORDER THEREFOR”, by title only.

Alderman Nolte made the motion for approval of Resolution #21-0798. The motion was seconded by Alderman Ottenad and carried 6 - 0, with no objections from the Board.

g. RESOLUTION NO 21-0799 – PROPOSITION S CONCRETE STREET IMPROVEMENTS PROJECT AGREEMENT AUTHORIZATION

Alderman Toben introduced Resolution #21-0799, entitled: “A RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR OF THE CITY OF MANCHESTER TO ENTER INTO A CONTRACT WITH M&H CONCRETE CONTRACTORS, INC IN AN AMOUNT NOT TO EXCEED TWO MILLION EIGHT HUNDRED TWENTY-FIVE THOUSAND EIGHTY-EIGHT DOLLARS AND EIGHTY-EIGHT CENTS (\$2,825,088.88) INCLUDING A THREE PERCENT (3%) CHANGE ORDER IN THE AMOUNT OF EIGHTY-FOUR THOUSAND SEVEN HUNDRED FIFTY-TWO DOLLARS AND SIXTY-SEVEN CENTS (\$84,752.67) FOR UNFORESEEN WORK CONDITIONS FOR THE 2021 “PROPOSITION S” CONCRETE STREET IMPROVEMENTS PROJECT TO BE UNDERTAKEN IN VARIOUS LOCATIONS THROUGHOUT THE CITY OF MANCHESTER” by title only.

Alderman Toben made the motion for approval of Resolution #21-0799. The motion was seconded by Alderman Ottenad and carried 6 – 0, with no objections from the Board.

h. RESOLUTION NO 21-0800 – DOUGHERTY FERRY ROAD ROADWAY IMPROVEMENTS PROJECT AGREEMENT AUTHORIZATION

Alderman Ottenad introduced Resolution #21-0800, entitled: "A RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR OF THE CITY OF MANCHESTER TO ENTER INTO A CONTRACT WITH SPENCER CONTRACTING COMPANY IN AN AMOUNT NOT TO EXCEED FOUR HUNDRED FIFTY-EIGHT THOUSAND TWENTY-SEVEN DOLLARS AND FIFTY-THREE CENTS (\$458,027.53) INCLUDING A TEN PERCENT (10%) CHANGE ORDER IN THE AMOUNT OF FORTY-FIVE THOUSAND EIGHT HUNDRED TWO DOLLARS AND SEVENTY-FIVE CENTS (\$45,802.75) FOR UNFORESEEN WORK CONDITIONS FOR THE DOUGHERTY FERRY ROAD ROADWAY IMPROVEMENTS PROJECT IN THE CITY OF MANCHESTER", by title only.

Alderman Ottenad made the motion for approval of Resolution #21-0800. The motion was seconded by Alderman Huether and carried 6 - 0, with no objections from the Board.

11. MISCELLANEOUS

a. Comments from the Public

Mr. Kevin Koch, 328 Whitehall Drive, stated that he has a concern in his neighborhood. He said there are many drivers not stopping at the stop sign located by his house on Whitehall Drive and the cross street is Caballero.

12. ADJOURNMENT

There being no further business, Alderman Nolte made a motion to adjourn. The motion was seconded by Alderman Baumann and carried unanimously. The meeting adjourned at 7:56 p.m.

Respectfully submitted,  
Michelle Melugin  
Deputy City Clerk

**Note:** This is a journal of the Board of Aldermen meeting held Monday, March 15, 2021, (Summary); not a verbatim transcript. If a recording of the meeting is desired, please contact City Hall.

