

CITY OF MANCHESTER

**PLANNING AND ZONING COMMISSION
MEETING MINUTES
May 29, 2018**

COMMISSIONERS

Jason Truesdell, Chairman (2022)
Jerry Meyer (2020)
Joni Korte (2020)
Jack Fluchel (2022)
Mark Smith (2022)
John Dodge (2022)
Mike Clement, Mayor

CITY OFFICIALS AND STAFF

Paul Hamill, Alderman, Ex-Officio member
Melanie Rippetoe, Director of Planning & Zoning
Cinnamon Mullins, Recording Secretary

CASES

A. **18-SUP-0004** Kevin McGowan, on behalf of Jckw Properties LLC, owner, is seeking approval of an accessory structure, specifically a shed, at Auto Trim and Restyling, located at 901 Howard George Drive, in the C-1 Commercial Zoning District.

REPRESENTATIVES OF CASES

- Kevin McGowan
Auto Trim Restyling
901 Howard George
Manchester, MO 63021
314-568-5101
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1. CALL TO ORDER

Acting Chairman Smith called the Planning and Zoning meeting of May 29, 2018 to order at 7:00 p.m.

2. ROLL CALL

Acting Chairman Smith asked the Recording Secretary to take roll.

Commissioner Jerry Meyer	Present	Chairman Jason Truesdell	Excused
Commissioner Jack Fluchel	Excused	Commissioner Mark Smith	Present
Commissioner Joni Korte	Present	Alderman Paul Hamill	Present
Commissioner John Dodge	Present	Melanie Rippetoe, Director	Present
Mayor Mike Clement	Present	Cinnamon Mullins, Recording Secy	Present

3. APPROVAL OF MINUTES

Commissioner Korte made the motion to approve the minutes of April 23, 2018. Motion seconded by Commissioner Meyer; motion approved by voice vote. The vote taken was recorded as follows:

Ayes	Nays	Abstentions	Excused
5	0	0	2

4. APPROVAL OF AGENDA

Mayor Clement made the motion to approve the agenda as presented. Commissioner Meyer seconded the motion. The vote taken was recorded as follows:

Ayes	Nays	Abstentions	Excused
5	0	0	2

5. OLD BUSINESS

6. NEW BUSINESS

- A. **18-SUP-004** Kevin McGowan, on behalf of Jckw Properties LLC, owner, is seeking approval of an accessory structure, specifically a shed, at Auto Trim and Restyling, located at 901 Howard George Drive, in the C-1 Commercial Zoning District.

Kevin McGowan presented the case and explained that the accessory structure would be used to hold landscaping tools to free up space in the auto shop. Director Rippetoe said that the structure would be 8' x 10' and meets the City's requirements. Staff had no objections.

Chairman Korte made the motion to make a positive recommendation to the Board of Aldermen regarding the special use permit of CASE #18-SUP-004. Commissioner Meyer seconded the motion; it was passed by voice vote. The vote taken was recorded as follows:

Ayes	Nays	Abstentions	Excused
5	0	0	2

7. PLANNING AND ZONING DIRECTOR’S REPORT

Director Rippetoe explained that Code Enforcement has been very busy and the department is working to make the process more comprehensible and efficient. The Director also reported that the first Tree Advisory Board meeting would be on Monday, June 4th at 6:00 PM.

8. EX-OFFICIO’S REPORT

Alderman Hamill reported that at the last Board of Aldermen meeting they reappointed members of the Planning and Zoning Commission and the Aldermen also approved the purchase of a local property.

9. MAYORAL REPORT

Mayor Clement thanked the four commissioners who were reappointed for their service to the City.

10. COMMENTS FROM THE PLANNING AND ZONING COMMISSION

11. ADJOURNMENT

Commissioner Korte made the motion to adjourn the Planning and Zoning Commission meeting of May 29, 2018 at 7:09 p.m. Motion seconded by Commissioner Meyer; motion approved by voice vote. The vote taken was recorded as follows:

Ayes	Nays	Abstentions	Excused
5	0	0	2

Respectfully submitted by:
Cinnamon Mullins, Recording Secretary
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