



**MINUTES OF THE REGULAR BOARD OF ALDERMEN MEETING
OF MONDAY, JULY 16, 2018
AT 200 HIGHLANDS BOULEVARD DRIVE**

1. CALL TO ORDER

Mayor Mike Clement called the Regular Board of Aldermen meeting to order at 7:00 p.m.

2. ROLL CALL AND STATEMENT OF QUORUM

Roll call showed those present were Alderman Huether, Alderman Nolte, Alderman Hamill, Alderman Ottenad, Alderman Baumann, Alderman Toben and Mayor Clement. A quorum was present.

3. APPROVAL OF THE MINUTES:

a. Minutes of the Regular Board of Aldermen meeting of Monday, July 2, 2018

Alderman Huether made the motion to approve the Minutes of the Regular Board of Aldermen meeting of Monday, July 2, 2018. The motion was seconded by Alderman Hamill and carried unanimously.

4. ESTABLISHMENT OF ORDER OF ITEMS ON THE AGENDA

Alderman Hamill made the motion to approve the Order of Items on the Agenda as submitted. The motion was seconded by Alderman Ottenad and carried unanimously, without objection.

5. CONSIDERATION OF PETITIONS AND COMMENTS FROM THE PUBLIC

a. Presentation to Rob Libera, CEO and Executive Director of Lafayette Industries of proceeds from The BeerFest

Director of Parks, Recreation and Arts Eileen Collins made the presentation to Rob Libera, Chief Executive Officer and Executive Director of Lafayette Industries representing proceeds in the amount of \$3,074.31 from the Craft Beer Festival 2018.

b. Comments from the Public

Ms. Maggi O'Connor, 733 LaBonne Parkway, stated that two baby fawns were born in her backyard. She tried contacting Missouri Department of Conservation, but did not have much luck. She said she feels she cannot go out in her backyard because the deer are there. Ms. O'Connor stated she has seen that other municipalities are taking care of the problem and Manchester is not, and she is concerned we will have them all since we are not doing anything. She stated that something really needs to be done.

Mayor Clement stated there is a group, a team, that is encouraging bow hunters.

6. REPORTS FROM THE MAYOR

a. Introduction of new law firm and city attorneys

Mayor Clement introduced the new City Attorney. He stated that the City Administrator and he had gone out and interviewed possible new city attorneys. He stated that Erin Seele will be at the second meetings of each month, and Paul Rost will be at the first meetings of each month. He stated that Ms. Seele also serves as attorney for the cities of Fenton and Ladue. She also serves as the Coordinator for the Municipal Officials Training Academy.

Ms. Seele stated the firm was established in 2002 by Cunningham, Vogel, and Rost, who worked in a larger firm in the municipal division. She stated that they noticed in the larger firm sometimes the other lawyers represented developers and private entities that sometimes came before the municipality, so they decided to branch out. They were the first law firm in Missouri and the region to represent exclusively municipalities and associated financing districts. They have over a dozen attorneys who deal only with municipalities and municipal law.

Mayor Clement stated that there is another attorney with the firm who will be working with the Board of Adjustment.

b. Mayoral Report

Mayor Clement stated that yesterday, he attended an Eagle Scout Court of Honor Ceremony for four eagle scouts from Wren Hollow, Troop 750.

Mayor Clement stated that the community band concert was held Sunday evening, and the theme was "Meet me at the Muny". Peter Chow is a member of the community band, and his wife, Nancy Chow, plays in the Muny orchestra and has for 42 years.

Mayor Clement stated the next concert is August 12 and the theme is "South of the Border".

7. REPORTS FROM THE CITY ADMINISTRATOR

a. New website in the near future

City Administrator Perney stated the City will have a new website in the near future. We are trying to launch in late July.

b. List of Paid Bills (Warrant dates of July 1 – July 14, 2018)

There were no questions.

8. REPORTS FROM COMMITTEES

a. Planning and Zoning Commission

Alderman Hamill stated there were several things on the Agenda. One was a sign permit for the north side of Costco, which was approved, and there were three other cases for Site plans throughout Manchester which were all approved.

b. Homecoming Committee

Alderman Ottenad stated the Homecoming Committee met on July 11 at the Legion Hall. Many things were discussed. Yard signs will be used to announce Homecoming. Auto Trim in Manchester gave \$600 to cover plaques for the car show. The Honor Flight will help staff the cute kids and cute pet's booth. As of the meeting date, there were 21 different vendors so far. There is a change this year in that presentations will be on Friday night instead of Saturday night.

9. ACTION ON OLD BILLS

a. BILL # 18-2338 – AN ORDINANCE VACATING AN EASEMENT AT 419 DENNISON ESTATES DRIVE

Alderman Toben read for the second time Bill # 18-2338, entitled: "AN ORDINANCE VACATING A CERTAIN EASEMENT IN THE CITY OF MANCHESTER, MISSOURI, REFERRED TO FOR THESE PURPOSES AS THE 419 DENNISON ESTATES DRIVE EASEMENT", by title only.

Alderman Toben made the motion that Bill # 18-2338 become Ordinance # 18-2223. The motion was seconded by Alderman Ottenad.

A poll of the Board showed:

Alderman Ottenad – aye
Alderman Heuther – aye
Alderman Nolte – aye
Alderman Hamill – aye
Alderman Toben – aye
Alderman Baumann – aye

Mayor Clement announced the vote passed 6 – 0, with no objections from the Board.

10. INTRODUCTION OF NEW BILLS

a. BILL AUTHORIZING AND DIRECTING THE ISSUANCE, SALE, AND DELIVERY OF GENERAL OBLIGATION BONDS, SERIES 2018

Ms. Joy Howard of WM Financial Strategies, the financial advisor for the City, stated that the TIC (True Interest Cost) is a combined measure of interest rates and underwriter's fees. The

Bonds are awarded to the firm who offered the lowest interest cost. There were 11 bids, a large number, because the City is well known in the St. Louis Metropolitan Area and the City has a good bond rating. The market was favorable as well. The True Interest Cost ranged from 2.979 percent to 3.249 percent. She said the difference between the highest and lowest bid was \$303,832.67. It was a big savings having lots of bidders. The winning bidder was Commerce Bank. She said the bids came in a little better than estimated in the model.

Ms. Shannon Creighton of Gilmore and Bell stated that the Ordinance before the Board includes the interest rate and the name of the purchaser.

Alderman Ottenad asked about Article 8, under the Annual Audit part. It states “As soon as possible after the completion of the annual audit, the Board of Aldermen of the City shall review such audit, and if the audit discloses that proper provision has not been made for all the requirements of this Ordinance, the City shall promptly cure such deficiency.” She said her question is who would tell the Board if there is something wrong.

Ms. Creighton stated the provision in there that would be applicable to the City’s audit would be they are imposing at least the property tax or using other funds of the City available to pay the debt service on the bonds, so the Director of Finance should be doing that at the time of the budget and setting the annual rates.

Alderman Ottenad introduced Bill # 18-2340, entitled: “AN ORDINANCE AUTHORIZING AND DIRECTING THE ISSUANCE, SALE AND DELIVERY OF GENERAL OBLIGATION BONDS, SERIES 2018, OF THE CITY OF MANCHESTER, MISSOURI; PRESCRIBING THE FORM AND DETAILS OF SAID BONDS; PROVIDING FOR THE LEVY AND COLLECTION OF AN ANNUAL TAX FOR THE PURPOSE OF PAYING THE PRINCIPAL OF AND INTEREST ON SAID BONDS AS THEY BECOME DUE; AND AUTHORIZING CERTAIN OTHER DOCUMENTS AND ACTIONS IN CONNECTION THEREWITH”, by title only.

Alderman Ottenad stated that emergency legislation had been requested. She made the motion for approval of emergency legislation. The motion was seconded by Alderman Hamill and carried unanimously, without objection.

Alderman Ottenad read for the second time Bill # 18-2340, entitled: “AN ORDINANCE AUTHORIZING AND DIRECTING THE ISSUANCE, SALE AND DELIVERY OF GENERAL OBLIGATION BONDS, SERIES 2018, OF THE CITY OF MANCHESTER, MISSOURI; PRESCRIBING THE FORM AND DETAILS OF SAID BONDS; PROVIDING FOR THE LEVY AND COLLECTION OF AN ANNUAL TAX FOR THE PURPOSE OF PAYING THE PRINCIPAL OF AND INTEREST ON SAID BONDS AS THEY BECOME DUE; AND AUTHORIZING CERTAIN OTHER DOCUMENTS AND ACTIONS IN CONNECTION THEREWITH”, by title only.

Alderman Ottenad made the motion that Bill # 18-2340 become Ordinance # 18-2224. The motion was seconded by Alderman Hamill.

A poll of the Board showed:

Alderman Heuther – aye
Alderman Nolte – aye

Alderman Hamill – aye
Alderman Toben – aye
Alderman Baumann – aye
Alderman Ottenad – aye

Mayor Clement stated the vote passed 6 – 0, with no objections from the Board.

b. RESOLUTION ACCEPTING BID FOR SPRING MEADOWS DRIVE BRIDGE PROJECT

Alderman Baumann read proposed Resolution # 18-0639, entitled: “A RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR OF THE CITY OF MANCHESTER TO ENTER INTO A CONTRACT WITH GERSHENSON CONSTRUCTION CO., INC. IN AN AMOUNT NOT TO EXCEED FIVE HUNDRED FIFTY-NINE THOUSAND, NINE HUNDRED FIFTY-SIX DOLLARS AND EIGHTY-FIVE CENTS, (\$559,956.85), INCLUDING A TEN PERCENT (10%) CHANGE ORDER IN THE AMOUNT OF FIFTY THOUSAND, NINE HUNDRED FORTY-SIX DOLLARS (\$50,946.00) IN THE EVENT OF UNFORESEEN CONDITIONS, FOR CONSTRUCTION OF IMPROVEMENTS FOR THE SPRING MEADOWS DRIVE BRIDGE REPLACEMENT PROJECT, FEDERAL PROJECT NUMBER STP-5500(683)”, by title only.

Alderman Baumann stated that Gershenson Construction Company, Inc. did a great job with the Henry Avenue project.

Alderman Baumann made the motion for approval of Resolution # 18-0639. The motion was seconded by Alderman Ottenad and Alderman Hamill simultaneously and carried unanimously, without objection.

c. RESOLUTION ACCEPTING SERVICES OF ANTHEM, INC. FOR EMPLOYEE HEALTH INSURANCE

Alderman Hamill commented on the issues regarding the St. Louis Area Insurance Trust (SLAIT), with regard to the liquidated damages. He said one thing that would be helpful to know is that the liquidated damages amount is half of the premium, and for the City of Manchester, it is half a million dollars.

Alderman Hamill read proposed Resolution # 18-0640, entitled: “A RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR TO ACCEPT THE SERVICES OF ANTHEM, INC. TO PROVIDE HEALTH INSURANCE FOR THE EMPLOYEES OF THE CITY OF MANCHESTER FOR THE FIFTEEN MONTHS BEGINNING OCTOBER 1, 2018 AND ENDING DECEMBER 31, 2019”, by title only.

Alderman Hamill made the motion for approval of Resolution # 18-0640. The motion was seconded by Alderman Nolte and carried unanimously, without objection.

11. MISCELLANEOUS

a. Comments from the Public

Chief of Police Timothy Walsh stated he had an e-mail from a resident about some of the services he had received from the City, and he thought it was important to share this information. Chief Walsh stated that Officer Josh Cockrell went above and beyond to help one of the City's residents.

Mayor Clement stated that he had also seen the letter, and what it says about him is pretty awesome. He said he is very proud that Officer Cockrell is working for the City and doing what he is doing and changing people's lives.

12. EXECUTIVE SESSION:

- a. Closed Session: Pursuant to Section 610.021 (1) of the Revised Statutes of the State of Missouri pertaining to legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communication between a public governmental body or its representatives and its attorneys.

Alderman Hamill made the motion to go into Closed Session: Pursuant to Section 610.021 (1) of the Revised Statutes of the State of Missouri pertaining to legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communication between a public governmental body or its representatives and its attorneys.

The motion was seconded by Alderman Toben.

A poll of the Board showed:

Alderman Nolte – aye
Alderman Hamill – aye
Alderman Toben – aye
Alderman Baumann – aye
Alderman Ottenad – aye
Alderman Heuther – aye

Mayor Clement announced the vote passed 6 – 0, with no objections from the Board.

13. ADJOURNMENT

At 8:20 p.m., after the executive session, there being no further business, Alderman Hamill made the motion to adjourn. The motion was seconded by Alderman Nolte and carried unanimously, with no objections from the members of the Board of Aldermen. The meeting adjourned at 8:20 p.m.

Respectfully submitted,

Ruth E. Baker, MMC/MPCC
City Clerk

Note: This is a journal of the Board of Aldermen meeting of July 16, 2018 (summary); not a verbatim transcript. If a recording of the meeting is desired, please contact City Hall.