

MANCHESTER HOMEOWNERS' ASSOCIATION
TRUSTEE CONTACT INFORMATION PROGRAM

Purpose:

The City is committed to the health, welfare, and safety of its residents. Having an open line of communication with community leaders such as the trustees of the City's many homeowners' associations (HOA) can assist in the timely dissemination of information to the citizens through the HOAs. This Homeowners' Association Trustee Contact Information Program ("Program") asks the trustees to voluntarily provide certain personal information to the City to assist in connecting their HOA community and the City.

Policy Details:

Volunteer Program. Participation in this Program is voluntary but highly encouraged. If at any time a participant no longer wishes to participate in this Program, he/she may withdraw from the Program by writing or calling the Manchester City Clerk's office.

Registration Process. Registration is the only requirement to become a participant of the Program. The City Clerk, or her/his designee, shall be responsible for developing a registration form. At minimum, the registration form shall include a request for the full name of the HOA, essential contact information for each of the trustees, and the Terms and Conditions of this Program.

Terms and Conditions:

Missouri Open Records Law. An individual trustee's contact information will be for official use. Recognizing that, generally, trustees of HOAs in the City are volunteers who live in the subdivision but serve with no remuneration, it is reasonable to believe that they have an expectation of privacy over that personal information. The Board of Aldermen hereby declares and finds that it is the policy of the City of Manchester that the trustee's completed registration form, and the individual contact information contained in the compiled registration list that will be maintained with names and contact information for all Homeowners' Associations, is a closed record pursuant to § 610.021.14 RSMo, since such information is "otherwise protected by law" through the constitutional right to privacy as reasoned in Attorney General Opinion 95-2001 and *City of Springfield v. Events Publishing Co., LLC*, 951 S.W.2d 366 (Mo. App. 1997), and, therefore, shall not be subject to disclosure under Chapter 610 RSMo.¹

¹ Despite this policy, it is possible that the information provided to the City through participation in this Program could be ordered open, and subject to disclosure, by a court or a change in the law.