



**MINUTES OF THE REGULAR BOARD OF ALDERMEN MEETING
OF MONDAY, MARCH 21, 2022
AT 200 HIGHLANDS BOULEVARD DRIVE**

CALL TO ORDER

Mayor Mike Clement called the Regular Board of Aldermen Meeting to order at 7:00 p.m.

ROLL CALL AND STATEMENT OF QUORUM

Roll call showed those present were Alderman Nolte, Alderman Dodge, Alderman Ottenad, Alderman Huether, Alderman Baumann, Alderman Toben, and Mayor Clement. A quorum was present.

APPROVAL OF THE MINUTES

March 7, 2022 Regular Board of Aldermen Meeting
Alderman Toben made the motion to approve the minutes of the Monday, March 7, 2022 Regular Board of Aldermen Meeting. The motion was seconded by Alderman Ottenad and carried unanimously, with no objections from any members of the Board of Aldermen.

ESTABLISHMENT OF ORDER OF ITEMS ON THE AGENDA

Alderman Ottenad made the motion to approve the Order of Items on the Agenda, as presented. The motion was seconded by Alderman Toben and carried unanimously, with no objections from any members of the Board of Aldermen.

CONSIDERATION OF PETITIONS

Comments from the Public
There were none.

REPORTS FROM THE MAYOR

William “Bill” Dees’ Proclamation

Mayor Clement gave a proclamation to William “Bill” Dees in honor of his service in World War II, participation in the Manchester Veteran’s Events, and the celebration of his 100th birthday. Mayor Clement and the Board of Aldermen thanked Mr. Dees for his service and time spent with the City of Manchester’s Veteran’s Commission.

Finance Department Recognition

Mayor Clement recognized the Director of Finance, Don Yucuis, and the entire Manchester Finance Department for receiving the Government Finance Officers Association’s Certificate of Achievement for Excellence in Financial Reporting.

Appointment of Tree Advisory Board Aldermanic Liaison

-Alderman John Dodge

Alderman Ottenad made the motion to appoint John Dodge as the Aldermanic Liaison for the Tree Advisory Board. The motion was seconded by Alderman Baumann and carried unanimously, with Alderman Dodge abstaining.

Mayoral Reports

Mayor Clement updated the Board of Aldermen on a federal grant the Parks Department had applied for.

Mayor Clement notified the Board of issues that have recently come up regarding contractors in the City laying fiber optic lines. He continued that City staff has met with them regarding these issues and they are now working on making sure these issues do not continue.

Mayor Clement announced that there would be a blood drive on Thursday, March 23rd.

REPORTS FROM THE CITY ADMINISTRATOR

List of Paid Bills (Warrant dates of 03-07-2022 to 03-20-2022)

There were no questions.

Reports from the Committees

Planning and Zoning Commission

Mayor Clement reported that the Planning & Zoning Commission approved a site plan for a new single-family home to be located at 515 Joyce Ann Dr.

Veterans Commission

Alderman Huether encouraged everyone to mark their calendars for the Memorial Day commemoration event on Monday, May 30th at 10am. The next meeting is scheduled for March 30th at 4:30pm.

Homecoming Committee

Alderman Ottenad stated the Homecoming Committee did not meet. The next meeting is scheduled for April 19, 2022, at 6:30pm.

Audit and Finance Committee

Alderman Toben stated the Audit and Finance Committee did not meet.

Tree Advisory Board

Mayor Clement stated the next Tree Advisory Board meeting would be on April 5, 2022.

ACTION ON OLD BILLS

BILL NO. 22-2462

Amendment to Chapter 610 - Solicitation

Alderman Ottenad read for the second time Bill No. 22-2462, entitled: "AN ORDINANCE AMENDING CHAPTER 610 OF THE MUNICIPAL CODE OF THE CITY OF MANCHESTER, MISSOURI PERTAINING TO SOLICITORS AND CANVASSERS", by title only.

Alderman Ottenad made the motion that Bill No. 22-2462, become Ordinance No. 22-2347. The motion was seconded by Alderman Huether.

A poll of the Board showed:

Alderman Ottenad - aye

Alderman Nolte - aye

Alderman Dodge - aye

Alderman Huether - aye

Alderman Toben - aye

Alderman Baumann - aye

Mayor Clement announced that the motion passed 6 to 0, with no objections from any members of the Board of Aldermen.

INTRODUCTION OF NEW LEGISLATION

RESOLUTION NO. 22-0862

Professional Services Agreement - REJIS

Alderman Toben read Proposed Resolution No. 22-0862, entitled: "A RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR OF THE CITY OF MANCHESTER TO ACCEPT A PROPOSAL FROM THE REJIS COMMISSION (REJIS) IN AN AMOUNT NOT TO EXCEED THIRTEEN THOUSAND THREE HUNDRED DOLLARS (\$13,300.00) TO PROVIDE THE CITY WITH PROFESSIONAL SERVICES RELATING TO EMAIL MIGRATION," by title only.

Alderman Toben made the motion for approval of Resolution No. 22-0862. The motion was seconded by Alderman Ottenad and carried unanimously, with no objections from any members of the Board of Aldermen.

RESOLUTION NO. 22-0863

Local Law Enforcement Block Grant

Alderman Nolte read Proposed Resolution No. 22-0863, entitled: "A RESOLUTION OF THE CITY OF MANCHESTER BOARD OF ALDERMEN AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE THE FY 2021 LOCAL LAW ENFORCEMENT BLOCK GRANT SUBGRANT AGREEMENT IN AN AMOUNT NOT TO EXCEED NINE THOUSAND ONE HUNDRED AND EIGHTY-NINE DOLLARS AND NINETY-SEVEN CENTS (\$9,189.97) FOR FUNDS TO PURCHASE EQUIPMENT DIRECTLY RELATED TO BASIC LAW ENFORCEMENT FUNCTIONS AND OFFICER SAFETY," by title only.

Alderman Nolte made the motion for approval of Resolution No. 22-0863. The motion was seconded by Alderman Ottenad and carried unanimously, with no objections from any members of the Board of Aldermen.

RESOLUTION NO. 22-0864

Purchase of Tree Limb Chipper

Alderman Dodge read Proposed Resolution No. 22-0864, entitled: "A RESOLUTION APPROVING THE PURCHASE OF ONE INTIMIDATOR 15X PC15" DRUM STYLE BRUSH BANDIT TREE LIMB CHIPPER FROM K & K SUPPLY AND AUTHORIZING THE CITY ADMINISTRATOR OF THE CITY OF MANCHESTER TO ISSUE A PURCHASE ORDER IN THE AMOUNT OF SIXTY-TWO THOUSAND FOUR HUNDRED EIGHTY-FIVE

DOLLARS (\$62,485.00) THEREFOR,” by title only.

Alderman Dodge made the motion for approval of Resolution No. 22-0864. The motion was seconded by Alderman Ottenad and carried unanimously, with no objections from any members of the Board of Aldermen.

BILL NO. 22-2464
2022-2023 Liquor License Fee Abatement

Alderman Ottenad read proposed Bill No. 22-2464, entitled: “AN ORDINANCE TO AUTHORIZE THE PARTIAL ABATEMENT OF CERTAIN CITY OF MANCHESTER LIQUOR LICENSE FEES FOR THE 2022-2023 LICENSE YEAR,” by title only.

Alderman Ottenad stated Emergency Legislation has been requested, so she made the motion for approval of emergency legislation. The motion was seconded by Alderman Nolte, and carried unanimously, with no objections.

Alderman Ottenad read for the second time Bill No. 22-2464, entitled: “AN ORDINANCE TO AUTHORIZE THE PARTIAL ABATEMENT OF CERTAIN CITY OF MANCHESTER LIQUOR LICENSE FEES FOR THE 2022-2023 LICENSE YEAR,” by title only.

Alderman Ottenad made the motion that Bill No. 22-2464, become Ordinance No. 22-2348. The motion was seconded by Alderman Toben.

A poll of the Board showed:

Alderman Huether - aye
Alderman Ottenad - aye
Alderman Nolte - aye
Alderman Toben - aye
Alderman Baumann - aye
Alderman Dodge - aye

Mayor Clement announced that the motion passed 6 to 0, with no objections from any members of the Board of Aldermen.

MISCELLANEOUS

Comments from the Public

Robert Lopez, 1302 Mautenne Dr., asked what type of curbing would be installed on La Bonne Parkway. Director of Public Works, Errol Tate, responded that he will double check and get an answer back to Mr. Lopez.

ADJOURNMENT

There being no further business, Alderman Nolte made the motion to adjourn. The motion was seconded by Alderman Toben and carried unanimously. The meeting adjourned at 7:27 p.m.