



**MINUTES OF THE REGULAR BOARD OF ALDERMEN MEETING – SESSION ONE  
OF MONDAY, MAY 15, 2023  
AT 200 HIGHLANDS BOULEVARD DRIVE**

**CALL TO ORDER**

Mayor Mike Clement called the Regular Board of Aldermen Meeting to order at 7:00 p.m.

**ROLL CALL AND STATEMENT OF QUORUM**

Roll call showed those present were Alderman Nolte, Alderman Dodge, Alderman Ottenad, Alderman Huether, Alderman Toben, Alderman Baumann, and Mayor Clement. A quorum was present.

**APPROVAL OF THE MINUTES**

*May 1, 2023 Regular Board of Aldermen Meeting*

Alderman Toben made the motion to approve the minutes of the Monday, May 1, 2023, Regular Board of Aldermen Meeting. The motion was seconded by Alderman Ottenad and carried unanimously, with no objections from any members of the Board of Aldermen.

**ESTABLISHMENT OF ORDER OF ITEMS ON THE AGENDA**

Alderman Ottenad made the motion to approve the Order of Items on the Agenda, as presented. The motion was seconded by Alderman Toben and carried unanimously, with no objections from any members of the Board of Aldermen.

**CONSIDERATION OF PETITIONS**

*Comments from the Public*

None

**REPORTS FROM THE MAYOR**

*Civic Partnership – Academy of St. Louis and City of Manchester*

Alderman Huether stated that the Academy of St. Louis had reached out and asked that her and Director of Parks, Recreation, and Arts Kat Schien come and discuss local government to their civics class. Alderman Huether explained that they discussed with the class the branches and levels of government and the accessibility of local government. The students were able to put the information into an activity around the development of a new playground in Schroeder Park. Alderman Huether thanked Paul Arthur, the teacher who invited them to speak, for having them and expressed what a good time they had working with the students.

*Mayoral Proclamation – Parkway School District Teacher of the Year Anne Erehart*

Mayor Clement read a proclamation and news article honoring Manchester resident Anne Erehart for being named Parkway School District Teacher of the Year and High School Teacher of the Year.

### Mayoral Proclamation – Law Enforcement Week

Mayor Clement presented the proclamation for Law Enforcement Week to the Police Department honoring their sacrifice and dedication in their service as law enforcement officers.

### Mayoral Reports

Mayor Clement acknowledged and thanked Parks staff for a successful Beer Fest. He continued that the City would be hosting the Missouri City Clerks and Finance Officers Association luncheon and the West County Chamber Government Affairs and Transportation luncheon this week and that the e-cycling event would be held on May 20<sup>th</sup>. Mayor Clement reminded the Board of the upcoming Memorial Day event and ongoing food drive.

### **REPORTS FROM THE CITY ADMINISTRATOR**

City Administrator Klocke recognized Officer Gerholdt for completing his associate degree. City Administrator Klocke thanked Director Schien, Office Manager Jones, and Communication Specialist Wernig for their work with the Scottish Games. He also thanked the officers who assisted in the event. Mayor Clement notified everyone that there was a video recapping the event.

### Right-of-Way Unpermitted Work

City Administrator Klocke reported that staff had met to discuss how to solve the problem of companies working in the right-of-way and not pulling the proper permits. They came to the conclusion that when this happens, an officer would respond and issue a summons.

### Annexation Community Survey

City Administrator Klocke announced that the Annexation Community Survey would be in residents' mailboxes and on social media next week and encouraged people to take the survey when it was available.

### Monday, July 3, 2023 Board of Aldermen Meeting

City Administrator Klocke notified the Board that the first meeting in July would be the Monday between a weekend and the Fourth of July and may be a difficult day to meet for those traveling.

Alderman Nolte made the motion to cancel the Regular Board of Aldermen Meeting on July 3, 2023. The motion was seconded by Alderman Toben and carried unanimously, with no objections from any members of the Board of Aldermen.

### List of Paid Bills (Warrant dates of 05-01-2023 to 05-14-2023)

There were no questions.

### **Reports from the Committees**

#### Planning and Zoning Commission

Alderman Nolte reported that the Planning & Zoning Commission did not meet.

#### Veterans Commission

Alderman Huether reported that the Veterans Commission would meet on May 17<sup>th</sup> at 5pm and thanked Mayor Clement for highlighting the upcoming Memorial Day Event and ongoing

food drive.

### Tree Advisory Board

Alderman Dodge stated that there was no report for the Tree Advisory Board.

### Homecoming Committee

Alderman Ottenad stated that the Homecoming Committee met on May 10<sup>th</sup> and so far, there are 12 food and game booths and that the price point for raffle prizes would be \$250 or more. The next meeting is scheduled for June 14<sup>th</sup> at 6:30pm at Shroeder Park.

Alderman Ottenad reminded the Board of Clean Up for Special Olympics at Tuckers on May 25<sup>th</sup> from 4-9pm.

### Annexation Update

Alderman Dodge reported that they are still working to form the Community Engagement Team who will focus on providing education to residents in the City and in the annexation area. He continued that the survey postcards for the annexation survey will be out next week and urged the Board to highlight this to residents as this survey will help the Community Engagement Team. Alderman Dodge reminded everyone to make sure they are registered to vote.

### **ACTION ON OLD BILLS**

None.

### **INTRODUCTION OF NEW LEGISLATION**

#### Resolution No. 23-0930

#### *Certification of the 2023 General Municipal Election*

Alderman Toben read Proposed Resolution No. 23-0930, entitled: "A RESOLUTION DECLARING THE RESULTS OF THE GENERAL MUNICIPAL ELECTION HELD IN THE CITY OF MANCHESTER, MISSOURI ON APRIL 4, 2023 FOR THE BALLOT PROPOSITION AND FOR THE OFFICES OF ALDERMAN FOR WARDS I, II, AND III," by title only.

Alderman Toben made the motion for approval of Resolution No. 23-0930. The motion was seconded by Alderman Nolte and carried unanimously, with no objections from any members of the Board of Aldermen.

### **MISCELLANEOUS**

#### Oath of Offices

City Clerk Melugin administered the Oath of Office to Alderman Dodge, Alderman Huether, and Alderman Baumann.

#### Comments from the Public

None

### **ADJOURNMENT**

There being no further business, Alderman Nolte made the motion to adjourn. The motion was seconded by Alderman Toben and carried unanimously. The meeting adjourned at 7:39 p.m.



**MINUTES OF THE REGULAR BOARD OF ALDERMEN MEETING – SESSION TWO  
OF MONDAY, MAY 15, 2023  
AT 200 HIGHLANDS BOULEVARD DRIVE**

**CALL TO ORDER**

Mayor Mike Clement called the Regular Board of Aldermen Meeting - Session Two to order at 7:40 p.m.

**ROLL CALL AND STATEMENT OF QUORUM**

Roll call showed those present were Alderman Nolte, Alderman Dodge, Alderman Ottenad, Alderman Huether, Alderman Toben, Alderman Baumann, and Mayor Clement. A quorum was present.

**CONSIDERATION OF PETITIONS**

*Comments from the Public*

None.

**REPORTS FROM THE MAYOR**

None.

**REPORTS FROM THE CITY ADMINISTRATOR**

None.

**ACTION ON OLD BILLS**

None.

**INTRODUCTION OF NEW LEGISLATION**

None.

**MISCELLANEOUS**

*Election of President of the Board*

Alderman Baumann nominated Alderman Ottenad as President of the Board of Aldermen. The motion was seconded by Alderman Huether, and carried by a vote of 6-0, with no objections.

*Comments from the Public*

None.

**ADJOURNMENT**

There being no further business, Alderman Nolte made the motion to adjourn. The motion was seconded by Alderman Toben and carried unanimously. The meeting adjourned at 7:41 p.m.