



**MINUTES OF THE REGULAR BOARD OF ALDERMEN MEETING  
OF MONDAY, JUNE 6, 2022  
AT 200 HIGHLANDS BOULEVARD DRIVE**

**CALL TO ORDER**

Mayor Mike Clement called the Regular Board of Aldermen Meeting to order at 7:00 p.m.

**ROLL CALL AND STATEMENT OF QUORUM**

Roll call showed those present were Alderman Nolte, Alderman Dodge, Alderman Ottenad, Alderman Huether, Alderman Toben, Alderman Baumann, and Mayor Clement. A quorum was present.

**APPROVAL OF THE MINUTES**

May 16, 2022 Board of Aldermen Special Work Session

Alderman Ottenad made the motion to approve the minutes of the Monday, May 16, 2022 Board of Aldermen Special Work Session. The motion was seconded by Alderman Huether and carried unanimously, with no objections from any members of the Board of Aldermen.

May 16, 2022 Regular Board of Aldermen Meeting

Alderman Ottenad made the motion to approve the minutes of the Monday, May 16, 2022 Regular Board of Aldermen Meeting. The motion was seconded by Alderman Baumann and carried unanimously, with no objections from any members of the Board of Aldermen.

**ESTABLISHMENT OF ORDER OF ITEMS ON THE AGENDA**

Alderman Ottenad made the motion to approve the Order of Items on the Agenda, as presented. The motion was seconded by Alderman Baumann and carried unanimously, with no objections from any members of the Board of Aldermen.

**CONSIDERATION OF PETITIONS**

Comments from the Public

Frank Coffey, owner of 701 Boleyn Dr, commented that there has been a coyote problem for years and recently his dog had been attacked by a pack of them. He continued that the number of coyotes has grown, and they are no longer just a neighborhood nuisance, but are becoming a danger to the community. Mayor Clement asked for the Mr. Coffey's phone number to contact him about the issue and see the photos he had taken. The Alderman thanked Mr. Coffey for bringing this issue to their attention.

**REPORTS FROM THE MAYOR**

Proclamation for Shaun Goins, 20 Years of Service

Mayor Clement read the proclamation for City employee Shaun Goins. He continued that this was presented to Mr. Goins in honor of his 20 years working with the City of Manchester.

Proclamation for Memorial Day

Mayor Clement reported this proclamation was read at the City of Manchester's Memorial Day Event. He thanked the Police and Parks Department for their work in the success of this event.

### Mayoral Reports

Mayor Clement updated the Board on events that had happened in the City.

Mayor Clement notified the Board of Aldermen on upcoming retirement celebration for Karla Miller on June 7<sup>th</sup> and memorial for Craig Waterhouse on June 30<sup>th</sup>.

Mayor Clement let the Board know that the City would be hosting three town halls in the community in the upcoming months.

## **REPORTS FROM THE CITY ADMINISTRATOR**

### Annexation Update

City Administrator Klocke reported that the Boundary Commission had set the date for the Public Hearing for June 29<sup>th</sup> at 7pm at Manchester United Methodist Church. Postcards will be sent out by the Boundary Commission to the affected areas.

### List of Paid Bills (Warrant dates of 05-16-2022 to 06-05-2022)

There were no questions.

## **Reports from the Committees**

### Planning and Zoning Commission

Alderman Nolte reported that the Commission had tabled review of a new care home at the previous meeting.

### Veterans Commission

Alderman Huether stated the Veteran's Commission had been very active with the Memorial Day Celebration and the opening of the Flags of Valor Photo Exhibit. The next meeting is scheduled for June 22<sup>nd</sup> at 4:30pm at Parkway South Highschool and the Commission will be able to view Parkway's Freedom Wall.

### Homecoming Committee

Alderman Ottenad stated the Homecoming Committee will meet on June 14<sup>th</sup>.

### Audit and Finance Committee

Mayor Clement stated the Audit and Finance Committee did not meet.

### Tree Advisory Board

Alderman Dodge stated that the Tree Advisory Board did not meet.

## **ACTION ON OLD BILLS**

### BILL NO. 22-2469

Record Plat for Celtic Meadows, Plat 2

Alderman Toben read for the second time Bill No. 22-2469, entitled: "AN ORDINANCE APPROVING A FINAL SUBDIVISION PLAT, "ARBORS AT CELTIC MEADOWS PLAT TWO" IN THE CITY OF MANCHESTER, APPROVING SUBDIVISION IMPROVEMENT GUARANTEE AGREEMENTS, AND AUTHORIZING THE FINAL PLAT TO BE RECORDED IN THE OFFICE OF THE RECORDER OF DEEDS OF ST. LOUIS COUNTY,

MISSOURI,” by title only.

Alderman Toben made the motion that Bill No. 22-2469, become Ordinance No. 22-2353. The motion was seconded by Alderman Ottenad.

A poll of the Board showed:

Alderman Nolte - aye  
Alderman Dodge - aye  
Alderman Ottenad - aye  
Alderman Huether - aye  
Alderman Baumann - aye  
Alderman Toben - aye

Mayor Clement announced that the motion passed 6 to 0, with no objections from any members of the Board of Aldermen.

BILL NO. 22-2470

Approval for Participation in LAGERS

Alderman Baumann read for the second time Bill No. 22-2470, entitled: “AN ORDINANCE ELECTING TO BECOME A PARTICIPATING EMPLOYER OF THE MISSOURI LOCAL GOVERNMENT EMPLOYEES’ RETIREMENT SYSTEM (LAGERS),” by title only.

Alderman Baumann made the motion that Bill No. 22-2470, become Ordinance No. 22-2354. The motion was seconded by Alderman Ottenad.

A poll of the Board showed:

Alderman Toben - aye  
Alderman Nolte - aye  
Alderman Ottenad - aye  
Alderman Dodge - aye  
Alderman Baumann - aye  
Alderman Huether - aye

Mayor Clement announced that the motion passed 6 to 0, with no objections from any members of the Board of Aldermen.

Mayor Clement commented on the collaboration that went into this Bill and commended staff and the Alderman.

BILL NO. 22-2471

John Ryan Drive Dedication

Alderman Toben read for the second time Bill No. 22-2471, entitled: “AN ORDINANCE ACCEPTING MAINTENANCE OF STREETS IN LAUREL OAK MANOR SUBDIVISION,” by title only.

Alderman Toben made the motion that Bill No. 22-2471, become Ordinance No. 22-2355. The motion was seconded by Alderman Ottenad.

A poll of the Board showed:

Alderman Baumann - aye  
Alderman Toben - aye  
Alderman Nolte - aye  
Alderman Ottenad - aye  
Alderman Dodge - aye  
Alderman Huether - aye

Mayor Clement announced that the motion passed 6 to 0, with no objections from any members of the Board of Aldermen.

### **INTRODUCTION OF NEW LEGISLATION**

#### Resolution No. 22-0870

Destruction of City Documents

Alderman Baumann read Proposed Resolution No. 22-0870, entitled: "A RESOLUTION AUTHORIZING THE CITY CLERK OF THE CITY OF MANCHESTER, MISSOURI TO DESTROY CERTAIN RECORDS IN ACCORDANCE WITH APPLICABLE RETENTION SCHEDULES," by title only.

Alderman Baumann made the motion for approval of Resolution No. 22-0870. The motion was seconded by Alderman Ottenad and carried unanimously, with no objections from any members of the Board of Aldermen.

#### Resolution No. 22-0871

Engineering Services for Brookvale Stormwater Improvement Project

Alderman Nolte read Proposed Resolution No. 22-0871, entitled: "A RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR OF THE CITY OF MANCHESTER TO ENTER INTO A CONTRACT WITH HORNER & SHIFRIN, INC. IN AN AMOUNT NOT TO EXCEED FIFTY-TWO THOUSAND FOUR HUNDRED AND TEN DOLLARS (\$52,410.00) TO PROVIDE THE CITY WITH ENGINEERING AND DESIGN SERVICES FOR THE 920 BROOKVALE STORMWATER IMPROVEMENT PROJECT IN THE CITY OF MANCHESTER.," by title only.

Director Tate answered the Board's questions explaining that this would affect four properties.

Alderman Nolte made the motion for approval of Resolution No. 22-0871. The motion was seconded by Alderman Ottenad and carried unanimously, with no objections from any members of the Board of Aldermen.

#### Resolution No. 22-0872

Design and Surveying Services for Mayfair Park/King George Streambank Restoration Project

Alderman Ottenad read Proposed Resolution No. 22-0872, entitled: "A RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR OF THE CITY OF MANCHESTER TO ENTER INTO A CONTRACT WITH STOCK & ASSOCIATES CONSULTING ENGINEERS, INC. IN AN AMOUNT NOT TO EXCEED SEVENTY-FIVE THOUSAND DOLLARS (\$75,000.00) TO PROVIDE THE CITY WITH ENGINEERING, DESIGN, AND SURVEYING SERVICES FOR THE CHANNEL B - MAYFAIR PARK-KING GEORGE STREAMBANK

RESTORATION PROJECT IN THE CITY OF MANCHESTER,” by title only.

The Board discussed providing maps and the number of properties in future Resolutions. The Board asked for clarification on the contract.

Alderman Ottenad made the motion for approval of Resolution No. 22-0872. The motion was seconded by Alderman Huether and carried unanimously, with no objections from any members of the Board of Aldermen.

BILL NO. 22-2472

Amendment to the Final Site Development Plan for Celtic Meadows Subdivision Regarding Subdivision Sign

Alderman Dodge read Proposed Bill No. 22-2472, entitled: “AN ORDINANCE AMENDING THE FINAL SITE DEVELOPMENT PLAN FOR THE ARBORS AT CELTIC MEADOWS SUBDIVISION SUBMITTED BY MCBRIDE / ELITE DEVELOPMENT SERVICES, OWNER, TO ALLOW THE INSTALLTION OF A SUBDIVISION ENTRANCE MONUMENT SIGN PER APPLICATIONS 22-SP-007 AND 22-SIGN-001,” by title only.

No further action at this time.

BILL NO. 22-2473

Approval of a Boundary Adjustment for 1639-1641 Country Hill Lane

Alderman Huether read Proposed Bill No. 22-2473, entitled: “AN ORDINANCE APPROVING A BOUNDARY ADJUSTMENT PLAT FOR 1639 COUNTRY HILL LANE BEING LOT 272 OF COUNTRY LANE WOODS II PLAT 6 SUBDIVISION AND 1641 COUNTRY HILL LANE BEING LOT 273 OF COUNTRY LANE WOODS II PLAT 6 IN THE CITY OF MANCHESTER, MISSOURI, SUBJECT TO CERTAIN CONDITIONS,” by title only.

No further action at this time.

**MISCELLANEOUS**

Comments from the Public

There were none.

**ADJOURNMENT**

There being no further business, Alderman Bauman made the motion to adjourn. The motion was seconded by Alderman Nolte and carried unanimously. The meeting adjourned at 7:26 p.m.