



**MINUTES OF THE AUDIT AND FINANCE COMMITTEE MEETING  
MONDAY, July 19, 2021, in person at 200 Highlands Boulevard, 2<sup>nd</sup> floor**

1. CALL TO ORDER

The Audit and Finance Committee meeting was called to order at 5:30 pm.

2. ROLL CALL AND STATEMENT OF QUORUM

Roll call showed that those present included Bill Ward, Peter Bitzer, Joyce Markowski, and Aldermen Rich Baumann. A quorum was present. Also, in attendance were Ex-officio members Mayor Clement and Acting City Administrator Justin Klocke, Alderman Huether and support staff Director of Finance Donald Yucuis.

3. ESTABLISHMENT OF ORDER OF ITEMS ON THE AGENDA

Alderman Baumann made the motion to approve the order of items on the agenda. The motion was seconded by Bill Ward and approved unanimously.

- A. Bill Ward made the motion to approve the June 21, 2021, minutes. The motion was seconded by Alderman Baumann and approved unanimously.
- B. Director of Finance Yucuis distributed and reviewed the six-month Financial Report for the period ending June 30, 2021.
- C. Director of Finance Yucuis distributed and reviewed a seven-month Sales Tax Report.
- D. Director of Finance Yucuis distributed the draft budget calendar
- E. An exact future meeting date was not set but would be sometime the week of October 11, 2021 to review the 2022 budget document and nine-month financial report.

4. ADJOURNMENT

At 6:09 p.m., there being no further business, Aldermen Baumann made a motion to adjourn, seconded by Peter Bitzer and approved unanimously.

Respectfully submitted,

Donald J. Yucuis  
Director of Finance

**Note:** This is a journal of the Audit and Finance Committee meeting of Monday, July 19, 2021, (summary) meeting; not a verbatim transcript.