



**MINUTES OF THE REGULAR BOARD OF ALDERMEN MEETING
OF MONDAY, SEPTEMBER 19, 2022
AT 200 HIGHLANDS BOULEVARD DRIVE**

CALL TO ORDER

Mayor Mike Clement called the Regular Board of Aldermen Meeting to order at 7:00 p.m.

ROLL CALL AND STATEMENT OF QUORUM

Roll call showed those present were Alderman Nolte, Alderman Dodge, Alderman Ottenad, Alderman Huether, Alderman Toben, Alderman Baumann, and Mayor Clement. A quorum was present.

APPROVAL OF THE MINUTES

September 6, 2022 Public Hearing - Tax Levy

Alderman Toben made the motion to approve the minutes of the Tuesday, September 6, 2022 Public Hearing. The motion was seconded by Alderman Ottenad and carried unanimously, with no objections from any members of the Board of Aldermen.

September 6, 2022 Regular Board of Aldermen Meeting

Alderman Ottenad made the motion to approve the minutes of the Tuesday, September 6, 2022 Regular Board of Aldermen Meeting. The motion was seconded by Alderman Toben and carried unanimously, with no objections from any members of the Board of Aldermen.

ESTABLISHMENT OF ORDER OF ITEMS ON THE AGENDA

Alderman Ottenad made the motion to approve the Order of Items on the Agenda, as presented. The motion was seconded by Alderman Toben and carried unanimously, with no objections from any members of the Board of Aldermen.

CONSIDERATION OF PETITIONS

Picnic License for St. Joseph's Church

City Clerk Melugin explained that St. Joseph's Church has their upcoming annual event and are applying for a picnic license to sell alcohol.

Alderman Ottenad made the motion for approval of the Picnic License for St. Joseph's Church. The motion was seconded by Alderman Baumann and carried unanimously, with no objections from any members of the Board of Aldermen.

Comments from the Public

There were none.

REPORTS FROM THE MAYOR

POW/MIA Recognition Day Proclamation

Mayor Clement read the POW/MIA Recognition Day Proclamation acknowledging, honoring, and remembering all former and current Prisoners-of-War and all those Missing in Action who have bravely served to protect our country and its people.

Mayoral Reports

Mayor Clement thanked the Parks, Police, and Public Works Departments for the success of Homecoming this year. Mayor Clement also acknowledged that the City hosted a 50-year resident luncheon to honor residents who have lived in Manchester for 50 or more years. He continued that the recent Electronics Recycling Event was very successful.

Mayor Clement notified the Board of upcoming events including the Justice Center's Open House, Red Cross Blood Drives, the Resident Shredding Event and Limb Chipping dates for each ward.

REPORTS FROM THE CITY ADMINISTRATOR

Promotion of Sergeant Tim Darling

Chief Will explained that there was recently a Sergeant position that was opened and out of 8 candidates Officer Tim Darling earned the promotion. Chief reported that Officer Darling graduated from the Academy in 2011 and has worked for Manchester for 8 years and is currently pursuing his bachelor's degree. Chief Will read the letter of promotion for Officer Darling promoting him to the rank of Sergeant. Mrs. Darling pinned the new badge on Sergeant Darling commemorating the moment. Chief Will and the Board of Aldermen congratulated Sergeant Darling on the promotion.

List of Paid Bills (Warrant dates of 09-06-2022 to 09-18-2022)

There were no questions.

Reports from the Committees

Planning and Zoning Commission

Alderman Nolte reported that the Planning & Zoning Commission approved a sign and the City Hall renovation. They also gave a favorable recommendation for Kohl's to install electric vehicle charging stations.

Veterans Commission

Alderman Huether reported that the Veteran's Commission met on September 7th. The Commission discussed events such as Homecoming and the POW/MIA Recognition Day Ceremony. Alderman Huether continued that they also worked on preparation of Veteran's Day and invited all Veteran's to breakfast on Veterans Day at 7am and everyone to the Hometown Heroes ceremony at 6pm. The next meeting is scheduled for October 13th at 5pm.

Homecoming Committee

Alderman Ottenad reported that Homecoming had passed and was very successful. She reported that at this point the Committee had tallied 450 community volunteer hours, over \$12,000 in sponsorship, raffle donations and prizes, 52 booths and vendors, over 60 parade entries and \$51,100 in revenue, which is consistent with 2021 considering the small storm that affected rides.

Alderman Ottenad thanked everyone who participated in Homecoming.

Audit and Finance Committee

Mayor Clement reported that the Audit and Finance Committee did not meet.

Tree Advisory Board

Alderman Dodge reported that the Tree Advisory Board did not meet. The next meeting is October 4th.

ACTION ON OLD BILLS

AMENDED BILL NO. 22-2483

Food Truck and Special Event Regulations

Alderman Huether expressed her gratitude to the Board and Staff on working through this legislation and hopes this provides opportunities for the community to get together.

Alderman Huether read for the third time Amended Bill No. 22-2483, entitled: "AN ORDINANCE AMENDING CHAPTER 405 AND CHAPTER 605 BY ADOPTING PROCEDURES AND REQUIREMENTS FOR SPECIAL EVENTS AND DEFINITIONS AND REGULATIONS FOR FOOD TRUCKS," by title only.

Alderman Huether made the motion that Amended Bill No. 22-2483, become Ordinance No. 22-2367. The motion was seconded by Alderman Ottenad.

A poll of the Board showed:

- Alderman Nolte – aye
- Alderman Dodge – aye
- Alderman Ottenad – aye
- Alderman Huether – aye
- Alderman Baumann – aye
- Alderman Toben – aye

Mayor Clement announced that the motion passed 6 to 0, with no objections from any members of the Board of Aldermen.

BILL NO. 22-2484

Amendment to Section 355.240 – Parking for Permitted Loading or Unloading

Alderman Toben read for the second time Bill No. 22-2484, entitled: "AN ORDINANCE AMENDING A PORTION OF THE TRAFFIC CODE, CHAPTER 355 OF THE CODE OF ORDINANCES OF THE CITY OF MANCHESTER, MISSOURI, RELATING TO PARKING OF RECREATIONAL VEHICLES FOR LOADING OR UNLOADING," by title only.

Alderman Toben made the motion that Bill No. 22-2484, become Ordinance No. 22-2368. The motion was seconded by Alderman Ottenad.

A poll of the Board showed:

- Alderman Toben – aye

Alderman Nolte – aye
Alderman Ottenad – aye
Alderman Dodge – aye
Alderman Baumann – aye
Alderman Huether – aye

Mayor Clement announced that the motion passed 6 to 0, with no objections from any members of the Board of Aldermen.

BILL NO. 22-2485

Establishing and Levying the Rate of Taxation for Real and Personal Property

Alderman Baumann read for the second time Bill No. 22-2485, entitled: “AN ORDINANCE ESTABLISHING AND LEVYING THE RATE OF TAXATION UPON ALL REAL AND PERSONAL PROPERTY IN THE CITY OF MANCHESTER FOR CALENDAR YEAR 2022,” by title only.

Alderman Baumann made the motion that Bill No. 22-2485, become Ordinance No. 22-2369. The motion was seconded by Alderman Ottenad.

A poll of the Board showed:

Alderman Baumann – aye
Alderman Toben – aye
Alderman Nolte – aye
Alderman Ottenad – aye
Alderman Dodge – aye
Alderman Huether – aye

Mayor Clement announced that the motion passed 6 to 0, with no objections from any members of the Board of Aldermen.

BILL NO. 22-2486

Amendment to Section 510.010 – Obstructing, Injuring Streets and Sidewalks

Alderman Nolte read for the second time Bill No. 22-2486, entitled: “AN ORDINANCE AMENDING A PORTION OF THE BUILDING AND CONSTRUCTION CODE, CHAPTER 510 OF THE CODE OF ORDINANCES OF THE CITY OF MANCHESTER, MISSOURI, RELATING TO STREETS, SIDEWALKS AND PUBLIC PLACES,” by title only.

Alderman Nolte made the motion that Bill No. 22-2486, become Ordinance No. 22-2370. The motion was seconded by Alderman Ottenad.

A poll of the Board showed:

Alderman Ottenad – aye
Alderman Nolte – aye
Alderman Dodge – aye
Alderman Huether – aye
Alderman Toben – aye

Alderman Baumann – aye

Mayor Clement announced that the motion passed 6 to 0, with no objections from any members of the Board of Aldermen.

BILL NO. 22-2487

Approving Final Plat for 14567 and 14571 Manchester Road

Alderman Baumann read for the second time Bill No. 22-2487, entitled: “AN ORDINANCE APPROVING A FINAL PLAT (LOT CONSOLIDATION), FOR 14567 AND 14571 MANCHESTER ROAD (“WEST COUNTY ANIMAL CLINIC”) BEING A TRACT OF LAND IN THE SOUTHWEST ¼ OF SECTION 36, TOWNSHIP 45 NORTH, RANGE 4 EAST LOCATED IN THE CITY OF MANCHESTER AND AUTHORIZING THE FINAL PLAT TO BE RECORDED IN THE OFFICE OF THE RECORDER OF DEEDS OF ST. LOUIS COUNTY, MISSOURI, SUBJECT TO CERTAIN CONDITIONS,” by title only.

Alderman Baumann made the motion that Bill No. 22-2487, become Ordinance No. 22-2371. The motion was seconded by Alderman Ottenad.

A poll of the Board showed:

Alderman Dodge – aye

Alderman Baumann – aye

Alderman Toben – aye

Alderman Huether – aye

Alderman Nolte – aye

Alderman Ottenad – aye

Mayor Clement announced that the motion passed 6 to 0, with no objections from any members of the Board of Aldermen.

INTRODUCTION OF NEW LEGISLATION

Resolution No. 22-0893

City Hall Renovation Project

Alderman Dodge read Proposed Resolution No. 22-0893, entitled: “A RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR OF THE CITY OF MANCHESTER TO ENTER A CONTRACT WITH LAWLOR CORPORATION IN THE SUM OF TWO MILLION THIRTY THOUSAND THREE HUNDRED FORTY-THREE DOLLARS AND NO CENTS (\$2,030,343.00) FOR THE MANCHESTER CITY HALL RENOVATION PROJECT,” by title only.

Alderman Dodge expressed that a weekend was not enough time to review a resolution of this amount and would like to see the plans for the building prior to voting on the resolution. Alderman Ottenad and Alderman Baumann repeated the concern about the amount of time provided to review the resolution. City Administrator Klocke explained that the bids for the project were submitted at the end of August and recommendations from ArchImages had been received earlier in the week of packet distribution. He continued that due to the rising interest rates it seemed prudent to get this information to the Board at the soonest meeting date and that the timeline of the project the Board was told included the reading of this

resolution on this meeting.

Alderman Baumann, Alderman Dodge and Alderman Ottenad expressed concern about taking a loan for the money and suggested that money be taken from other funds and budgeted items to pay. City Administrator Klocke and Mayor Clement explained that multiple grants for the upcoming pedestrian improvement projects required the City to pay for the improvements to then get reimbursed for a majority of the project cost. If the funds were not available for these projects, they would not receive the reimbursement of the grant. Alderman Toben expressed concern of interest rates and cost going up if they were to delay the resolution. Alderman Huether added that the Board had made the decision to renovate an existing building which has made the project cost much lower than other municipalities who are constructing new buildings for their city halls. She continued that taking on this debt allows the flexibility to work with the grants that will allow for pedestrian improvements. Alderman Nolte stated that while he agreed there needs to be more time allotted for the Board to review items, he believed moving forward was in the best interest of the City due to rising interest rates and the necessity to begin the project.

Alderman Dodge made the motion to defer the voting of Resolution No. 22-0893 until the next Board of Alderman meeting. The motion was seconded by Alderman Bauman.

A poll of the Board showed:

Alderman Huether – nay
Alderman Ottenad – aye
Alderman Nolte – nay
Alderman Toben – nay
Alderman Baumann – aye
Alderman Dodge – aye

Mayor Clement broke the tie of the Board of Alderman voting to defer Resolution No. 22-0893 to the next Board of Alderman meeting.

Resolution No. 22-0894

2022 Proposition S Asphalt Street Improvements

Alderman Ottenad read Proposed Resolution No. 22-0894, entitled: “A RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR OF THE CITY OF MANCHESTER TO ENTER INTO A CONTRACT WITH E. MEIER CONTRACTING, INC. IN AN AMOUNT NOT TO EXCEED TWO HUNDRED THIRTY-NINE THOUSAND FIVE HUNDRED SEVENTY-THREE DOLLARS AND NINETY-SEVEN CENTS (\$239,573.97) PLUS A FIVE PERCENT (5%) CHANGE ORDER IN THE AMOUNT OF ELEVEN THOUSAND NINE HUNDRED SEVENTY-EIGHT DOLLARS AND SEVENTY CENTS (\$11,978.70) FOR UNFORESEEN WORK CONDITIONS FOR THE 2022 “PROPOSITION S” ASPHALT STREET IMPROVEMENTS PROJECT TO BE UNDERTAKEN IN VARIOUS LOCATIONS THROUGHOUT THE CITY OF MANCHESTER,” by title only.

Alderman Ottenad made the motion for approval of Resolution No. 22-0894. The motion was seconded by Alderman Toben and carried unanimously, with no objections from any members of the Board of Aldermen.

Resolution No. 22-0895

Amendment to Dispatching Contract

Alderman Huether read Proposed Resolution No. 22-0895, entitled: "A RESOLUTION AUTHORIZING THE MAYOR OF THE CITY OF MANCHESTER TO EXECUTE THE ADDENDUM TO AN AGREEMENT ON BEHALF OF THE CITY WITH THE CITY OF BALLWIN RELATING TO PROVIDING OF POLICE COMMUNICATION SERVICES FOR THE CITY OF MANCHESTER, MISSOURI," by title only.

Alderman Huether made the motion for approval of Resolution No. 22-0895. The motion was seconded by Alderman Ottenad and carried unanimously, with no objections from any members of the Board of Aldermen.

Resolution No. 22-0896

Manchester Message Contract

Alderman Toben read Proposed Resolution No. 22-0896, entitled: "A RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR TO ENTER INTO A CONTRACT WITH MODERN LITHO INC. IN AN AMOUNT NOT TO EXCEED SIXTEEN THOUSAND FOUR HUNDRED SEVENTY-FOUR DOLLARS AND FORTY-TWO CENTS (\$16,474.42) FOR THE LABOR, MATERIALS AND PERFORMANCE OF ALL PRINTING WORK FOR THE REMAINDER OF CALENDAR YEAR 2022 AND FOR CALENDAR YEAR 2023, FOR PUBLICATION OF THE MANCHESTER MESSAGE NEWSLETTER AND THE PARKS AND RECREATION INSERTS," by title only.

Alderman Toben made the motion for approval of Resolution No. 22-0896. The motion was seconded by Alderman Huether and carried unanimously, with no objections from any members of the Board of Aldermen.

BILL NO. 22-2488

Amendment to Business License Code

Alderman Toben read Proposed Bill No. 22-2488, entitled: "AN ORDINANCE AMENDING CERTAIN PROVISIONS OF THE CODE OF ORDINANCES RELATING TO CHAPTER 605 BUSINESS LICENSES AND REGULATIONS," by title only.

No further action at this time.

MISCELLANEOUS

Comments from the Public

There were none.

Alderman Dodge voiced a concern of residents abutting the Arbors at the Highlands development. He continued that he was in the process of reaching out to McBride with Director Streiler to discuss the state of the area.

ADJOURNMENT

There being no further business, Alderman Toben made the motion to adjourn. The motion was seconded by Alderman Huether and carried unanimously. The meeting adjourned at 8:02 p.m.