



MINUTES OF THE AUDIT AND FINANCE COMMITTEE MEETING
Wednesday, September 28, 2022, 6:00 PM via Zoom

1. CALL TO ORDER

The Audit and Finance Committee meeting was called to order at 6:04 pm.

2. ROLL CALL AND STATEMENT OF QUORUM

Roll call showed that those Committee members present included Peter Bitzer, Alderman Ben Toben, Joyce Markowski, Alderman Baumann, Chairman Bill Ward. A quorum was present. Also, in attendance were Acting City Administrator Kat Schien, Alderman Huether, Public Works Director Tate, HR Manager Fitzgerald and support staff Director of Finance Shawn Sieve and Finance Consultant Donald Yucuis

3. ESTABLISHMENT OF ORDER OF ITEMS ON THE AGENDA

Bill Ward made the motion to approve the order of items on the agenda. The motion was seconded by Peter Bitzer and approved unanimously.

A. Bill Ward made the motion to approve the July 18, 2022, minutes. The motion was seconded by Ben Toben and approved unanimously.

B. Director of Finance Sieve and Finance Consultant Yucuis presented the reasoning for recommending borrowing money to pay for the new city hall construction costs of \$2,270,342. The scope of the project changed after the initial 2022 budget was set and ultimately increased the costs by over \$1.2 million. That scope was well thought out which included boxing in the drive through and external storm water and parking lot renovations. The review included Fund 50 Capital Improvements proposed 2023 budget and projected 2024 to 2026 revenues and expenses and the last year of Fund 80 Concrete Streets 2023 budget.

The reasons for recommending borrowing were related to preservation of cash in Fund 50 Capital Improvements as the city will be fronting the costs before grant funds are disbursed for three major projects.

- Approved grant project to be bid in 2024 related to Manchester Road Sidewalk Cost: \$2,177,555, grant \$1,845,539.
- Approved grant project to be bid in 2024/2025 related to Hanna Road I and II Cost: \$2,655,700, grant \$1,910,160.
- Approved grant project to be bid in 2023 related to LaBonne Parkway Concrete Streets: Cost: \$3,058,628, grant \$1,098,740. Any shortage of funds will come from Fund 50 balances. The current estimate is \$232,000.

A good discussion ensued, and staff believed a consensus was reached to support borrowing for the construction costs.

C. A report of the employer costs comparing the prior to July 1, 2022, ICMA 401 Retirement costs and the new Missouri Local Government Employees System (LAGERS) after July 1, 2022 was distributed and reviewed. Employer % increased from 7% to 13%.

D. Next meeting is scheduled for in-person at 5:30 pm on October 17, 2022, at the Justice Center to review the nine month financial report and 2023 budget. Other meetings, October 25th and October 27th at 7 pm to 8:30 pm that the committee is welcome to participate in are the two budget work sessions with the Board of Aldermen and the Department Head presents their 2023 budget recommendation to the Board of Aldermen. The Board usually has questions during these meetings.

4. ADJOURNMENT

At 7:00 p.m., there being no further business, Joyce Markowski made the motion to adjourn, seconded by Alderman Ben Toben and approved unanimously.

Respectfully submitted,

Shawn Sieve
Director of Finance

Note: This is a summary of the Audit and Finance Committee meeting of Wednesday, September 28, 2022, meeting, not a verbatim transcript.